

Animal Care and Control Team Bi-monthly Board Meeting Minutes: March 18, 2019

Members Present:

ACCT Staff: Susan Russell, Traci Ray, Adam Bates

Board: Joanna Otero-Cruz, Adam Corbett, Robin Ackerman, Marsha Perelman, Dayna Villa, Diane Lucidi

Board (on phone): Colena Johnson-Kemp

Your Part Time Controller (YPTC): Howard Kimball & Jim McCormick (arrive- 6:40pm)

Call to order 6:05pm

Introductory Matters: Joanna Otero-Cruz

Welcome Diane Lucidi from Councilman Allan Domb's office.

Two new board members have been approved: Former Governor Ed Rendell and Ashley Mutch. They will receive a formal welcome letter from the Mayor's Office and then a board orientation will be scheduled, staff will send out the by-laws, minutes, and recent financial reports.

Review of January meeting - Joanna makes a motion to accept, Robin seconds. January minutes have been approved.

Review of February minutes - Motion to postpone approval until next meeting.

We have gotten feedback that these meetings are too frequent and it has been difficult to get quorum consistently.

Marsha moves to amend the bylaws to require board meetings every two months instead of every month. Recommends a board vote on the full year's meeting schedule.

We can hold additional meetings (or calls) as needed, in case of an emergency.
Concern: Sometimes it is hard to get answers to questions in between meetings.

On the off months, can Susan send out a one-month summary? Will the MDO report work to provide such updates to the board?

Vote: 4 Yes, 2 No - Motion carries.

Adam - no

Robin - yes, in favor, but would like to eventually add committee calls on the off months

Diane - abstain (this is my first meeting and I do not have enough information to vote.)

Marsha - yes

Joanna - yes
Dana – no
Susan - yes

Budget hearing is coming up next week. MDO on 27th between 10am and 3pm.

Last year, we received 4.269 M. This year we anticipate 4.369M (subject to change.)

With liability insurance, raises, fringe benefits and more we have concerns. We asked for 700K, 250K of which was solely to adjust staff salaries per the new legislation.

In projections, everything is increasing - medicine, food, benefits, professional services, and more. We have also incorporated legal fees into the budget, this is new but highly necessary.

For the new kennels, 165K capitol dollars approved, but will not be released until January 2020. The kennels are a hybrid of steel and composite. Much more cost effective, still durable and safe for the animals.

Total costs will be 271K we have allocated 250K. We are asking MDO to cover the 21K. The alternative was 460K for all stainless steel. There was a 3rd option for 355 but that did not include updates to C row.

Companies that submitted bids or should get an RFQ: Short line, Mason, Stone Mountain. Since we have changed the spec, we should go back to original vendors and allow them to update their bids. Adam will work with the vendors to obtain new quotes for hybrid kennels. We will follow up on this matter vis email.

Financial Overview: Howard Kimball (see attached)

Construction is scheduled to begin in September on the new adoption center.

Motion to accept the financial report attached for period ending Feb 28th 2019 as presented by Howard. Adam seconds.

Shelter Report

We have purchased a 20k portable ex-ray machine includes lead aprons and radiation meters and everything needed for safety. Machine does not need to be kept behind lead walls.

Updates:

Councilman Allan Domb met with Prison Dept. We are trying to get reentry funding for the new leash on life program and to hire citizens from the program.

Domb wanted to follow up on the trailers for Vector. He brought it up with Brian and would like an update.

Councilman Domb also wanted to revisit the insurance questions that come up during orientation. After the clarification that the worker's comp was included in the insurance, he was no longer concerned about the costs.

Meeting adjourns.