

February 26th, 2019

The Board Chair opens the meeting at 6:01 PM

Present:

ACCT Staff: Susan Russell, Traci Ray, Adam Bates

Board staff (in person): Joanna Otero-Cruz, Adam Corbett, Colena Johnson-Kemp

Board staff (on phone): Marsha Perelman, Robin Ackerman

Your Part Time Controller (YPTC): Howard Kimball and Jim McCormick

Introductory Matters: Joanna Otero-Cruz

YPTC is with us so we can start with the financial overview.

Financial Overview: Howard Kimball

Still waiting on confirmations from the attorneys to complete the audit. The third city contract payment was received. We have received paperwork for the wage taxes owed to the city. The first payment is due April 1st. Animal care expenses were higher but these additional expenses were due to grant funds being spent. Salaries lower due to the restructure of positions. Howard reviewed the new Temp Restricted Asset Rollforward document which details all temporary restricted funds, their purpose and any revenue additions and expenses.

YPTC Recommendations:

- Increased fundraising and donation drives
- Departmental budgets for 2020.

Joanna wanted to know when to expect a budget for board review. Susan said by next board meeting. Joanna also wanted to know if recent fee waived adoption events affected the fees collected. Susan said maybe partially but we also raised adoption fees to include the leash/collar package.

Executive Session at 6:18 PM.

Resumed at 6:23 PM.

Joanna discussed that we put in a financial request to replace the roof of ACCT's building, the new kennels, and the relocation of Vector.

Joanna updated that the board applications of two applicants have been submitted and will hopefully be approved prior to the orientation of Councilman Domb in March.

There was discussion about Bill #190002 and how it would affect ACCT, city departments and other animal welfare organizations in the city. Joanna is preparing an official position statement for review and will advise the board of any public hearings if scheduled. Susan will also discuss with PAWS and PSPCA.

Susan Russell

January 2019 - 91% overall Lifesaving rate. 92% for dogs, 90% for cats. Project Save One was a great success with 119 animals leaving the shelter through rescue that week.

ACCT has hired a second vet who is starting the same day as Medical Director. We have offered the Offsite Manager position to an internal candidate; we are also very close to hiring the Canine Behavior and Enrichment Coordinator position with the final interview on Friday.

We sent response to City Controller's Report. With the Gala coming up on May 3rd, we anticipate questions from the media about the report. We would like to post our controls on the website so we can direct any media outlet there.

We have a 401k starting March 1st. The company came to speak to employees about long term saving.

We have compassion fatigue training scheduled for late March with Colena.

We are in the midst of continual improvement planning currently with all staff from frontline to directors as well as constantly developing SOPs

Best Friends conducted an assessment of shelter and field services. We are excited to receive their report.

We have a donor for Kevlar gloves for the ACOs. We also ran successful Facebook fundraiser for volunteer two way radios.

We are partnering with Harley's Haven for free veterinary services clinic in April. We just confirmed location in Strawberry Mansion. We have secured 125 microchips but are still searching for additional donors.

Our Passive Income Committee will be launching a March Monthly Sustainer campaign. The goal is to get 50 monthly recurring donors. We are creating a dedicated donor development position that will pay for itself with the fundraising expected. We are also still looking for funding for reentry program partnered with New Leash on Life.

The Philadelphia No Kill Coalition has developed a draft plan to maintain the momentum that includes pursuing corporate funding.

We had a meeting with VCA regarding a partnership for marketing and pre/post adopt care. We provided them with all the requested data and are waiting to hear back.

The Board Chair adjourned the meeting at 6:55 PM. Marsha seconded.