

Board Minutes 11/19/18

Present:

Acct Staff: Adam Bates, Audra Houghton, Olivia Straka, Traci Ray, Susan Russell,

YPTC Staff: Howard Kimball,

Board Staff (in person): Joanna Otero-Cruz, Adam Corbett, Marsha Perelman, Robin Ackerman, Colena Johnson, Sandy Jones

Board Staff (on phone): Emma Wagner, Dayna Villa

Introductory matters

Call to order: 6:08 PM, quorum present.

The chair introduced our new board member, Marsha Perelman.

The chair asked for a motion to approve the September 17th, 2018 minutes.

Robin motioned to approve; Adam seconded; the motion passed in a vote of 6-0 (Colena Johnson joined the meeting at 6:15 PM Sandy Jones joined at 6:25 PM.)

Financial Overview

YPTC's Howard Kimball discussed the fiscal year budget and our current standing.

- ACCT Philly received the city's second payment; third payment expected in January.
- ACCT Philly is now current on licensing payments to the city
- Audit has been completed; ACCT Philly awaiting results
- Variances within budget are due to grants, and timing of city payments
- Adoption center construction anticipated to begin in February of 2019
- The 990 will be available at the next board meeting

Mr. Kimball summarized ACCT Philly has a favorable variance, mostly due to open positions, as well as salary and benefits for open positions; offsetting this has been lower spending, donations, and fees that have been marginally below budget.

The Chair motioned to accept the October finances. Adam moved to accept October finances; Colena seconded; all approved.

The Chair informed the board that the Controller is combining findings regarding an ongoing fiduciary audit, in progress since.

Mr. Kimball informed the chair that ACCT Philly is current with the audit, and provided all information

Open Positions

The board discussed current open positions, and ACCT Philly reported on status of hiring. Mr. Kimball reported that the budget will be able to absorb the cost, and that there is room in the budget for fluctuation.

The Executive Director raised the need for additional veterinary positions so that ACCT Philly ultimately can have, at a minimum, two full time veterinary positions.

Audra indicated there were three full time positions and two part time positions open, and one additional part time position, which is grant funded.

Licensing Revenue

Dr. Corbett inquired as to whether ACCT Philly could retain any of the dog licensing revenue. The Chair reported that there are no updates.

Facilities

The Chair reported that funds will be released to ACCT Philly to purchase new kennels. Anticipated availability is January 2019.

Board Nominations

The Chair discussed board nominations and composition of board, and presented Penny Ellison's nomination. The Board discussed the nominations and selection process. No vote was taken during this meeting, but tabled until December meeting, for Ms. Ellison's confirmation.

The Board went into executive session at 6:46 PM.